



TOWN OF PEMBROKE
DEPARTMENT OF PUBLIC WORKS
100 CENTER STREET
PEMBROKE, MASSACHUSETTS 02359
781-709-1425 fax 781-293-2964 781-709-1426

DPW Commissioners
Paul Whitman - Chairman
Jason Federico - Vice Chair
Ben Bastianelli - Clerk

Divisions: Cemetery Parks & Commons Highway Tree Water

DPW COMMISSIONERS MEETING
April 29, 2019

Meeting Place: 100 Center Street

Time: 7:00 p.m.

Present were: Paul Whitman, Jason Federico, Gene Fulmine, Scott Glauben, and Susan Jones.

- **Motion to open meeting made by Mr. Federico, seconded by Mr. Whitman. All in favor.**

New Business:

Annual Town Meeting Articles Discussion -

Gene gave to the Commissioners that we have the Operating budgets for DPW, Water and Solid waste. Mr. Whitman asked Gene what the operating budget for the Water Division is. Gene stated that it is \$2,096,495.00.

Commissioners concerns are that since the separation of the DPW and Water Division, there needs to be a separation of the funding.

Mr. Whitman asked for an overview on what we are proposing from the rate payers. Gene stated we need to replace a 6 wheel dump truck. Mr. Federico asked if it's going to be equipped with a sander and plow. He stated he "does not" want a Water vehicle with a plow or sander on it in the future. Mr. Whitman thoughts are that a plow is necessary. Discussion ensued regarding water vehicles being used to plow streets that the water revenue paid for. Commissioners reviewed equipment inventory list supplied by Scott Glauben and they asked how that equipment was paid for. Mr. Federico stated that any equipment bought and paid for with water department funds should not be used by anyone but the Water Division. He states this, as he feels that as Commissioners it is their role to keep an eye on what is spent out of the water enterprise. Commissioners in agreement that plowing cost and any DPW equipment should come directly out of the DPW Highway budget only.

There was a brief discussion on conducting a rate study, as the Commissioners feel there is a need to raise our rates.

Motion was made by Mr. Federico not to support the purchase of any vehicles or equipment that is not used for water purposes specifically. Seconded by Mr. Whitman. All in favor.

STM Discussion -

Gene stated there is \$20k transfer from wages & salaries. \$10k to deal with the drainage issue on Taylor Street and \$10k for vehicle maintenance for DPW. Due to staff shortage this money is coming out of the wages and salary line item.

Labor Discussion -

Mr. Whitman asked for a review of staff. Gene stated we need a full-time long term temp. while the water foreman is out on worker’s comp. Water dept. is in dire need of another hand. We also need to replace and re advertise for a water technician. And a replacement for the skilled laborer driver in the Cemetery/Parks and Commons Division. Gene is waiting on the Town Manager and Human Resources Department who are looking at job descriptions and incorporating CORI checks into future requirements.

Old Business:

Wells & Pumps Discussion –

Mr. Whitman said he would like to stay out of a land swap unless absolutely necessary. There was a discussion on the drainage issue. Gene said if we had to get close to the easement, we’d have to compensate what we would need out of that easement because we are supposed to own it.

Further discuss was had regarding all the new developments going on in town and the effect on our water supply. Mr. Federico brought up the subject of a building moratorium for at least 5 years until we can supply more water for the additional customers. Mr. Federico said he would reach out to Sabrina Chilcott to make her aware of what we the Commissioners are considering. Further discussion with the Town Manager, is needed.

Correspondence -

Commissioners reviewed request to waive water late fees from L. Keller 182 Mattakeesett Street. Her request was denied by the Commissioners.

Motion to deny was made by Mr. Federico and seconded by Mr. Whitman. All in favor.

Unscheduled business after posting of Agenda: Mr. Federico would like the Town Accountant Mike Buckley monthly financials, so that there have them for our monthly meetings. If Mike Buckley feels the need come and present them, he is welcome to do so.

- **Motion to adjourn made by Mr. Federico, seconded by Mr. Whitman. All in favor.**

Respectfully submitted,

Susan Jones,
Assistant To

Commissioners
Director of DPW Eugene Fulmine Jr.

