



**COMMUNITY PRESERVATION COMMITTEE
Minutes of the special meeting of
September 18, 2018
Pembroke Town Hall, Room 13**

*Disclosure: These minutes are not verbatim – they are the administrative agent’s interpretation of what took place at the meeting.
All materials presented during this meeting are available in the Pembroke Conservation Commission office.
Open Meeting Law, G.L. c. 30A § 22.
Agenda – May include topics not reasonably anticipated by the chairman at time of posting of the meeting.
Open Meeting Law, G.L. c. 30A § 20.*

Ms. Lisa Cullity, Chairman, opened a special meeting of the Pembroke Community Preservation Committee at the Pembroke town hall in room 13 at 6:30PM on Tuesday, September 18, 2018. Other members present were Mr. Robert Clarke, Mr. Stephen Herrmann, Mr. Daniel Pelletier and Mr. Paul Whitman. Also in attendance was Mr. Brandon Gulnick of the town administrator’s office. Also in attendance was Rachel Keller, Administrative Assistant to the Pembroke Community Preservation Committee. Members not in attendance were Ms. Carolyn Crossley and Mr. Andrew Wandell.

II. New Business

A. Handicap Ramp at the GAR Hall

Ms. Cullity informed the members that, as the ramp could not be considered a historic preservation or restoration project, it would need to be funded from annual revenue or the undesignated fund reserves. Mr. Robert Clarke mentioned that this ramp would only make 1/3 of the building accessible. He then asked Mr. Brandon Gulnick if there would be future requests for funding for other ADA improvements at the GAR Hall. He then asked Mr. Gulnick if he had some idea of a dollar amount for making the rest of the improvements/upgrades needed at the building. Mr. Gulnick responded that ADA improvements are supposed to be 20% of a total cost of a project – in this case, it is \$40,000.00. Mr. Clarke then asked if Mr. Gulnick should be considered the project liaison. Mr. Gulnick agreed that he would be the proper contact person for the project.

Upon a motion made by Mr. Clarke and seconded by Mr. Pelletier, it was –

VOTED: To accept and approve the application submitted by Mr. Edwin Thorne, Town Administrator, as submitted, AND to appropriate

Materials or other exhibits used by the public body in an open meeting are available to the public, within 10 days, upon request.

\$20,000.00 in funding from annual revenues for a handicap accessible with associated amenities at the GAR Hall, contingent on Pembroke Historical Commission approval.

Mr. Clarke, Ms. Cullity, Mr. Herrmann, Mr. Pelletier and Mr. Whitman were in favor of the motion. Motion passed unanimously.

There being no further discussion or votes, the meeting adjourned at 6:58PM.

Respectfully submitted,

Rachel L. Keller
Administrative Assistant

Materials and Exhibits

Handicap Ramp at the GAR Hall application

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