

Town of Pembroke
Recreation Commission
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Pembroke Recreation Commission

Minutes of Meeting of August 8, 2023

Present: Director Lance Kennedy, Ginger Comeau (Chair), Eric Hurt, Nicole Pedro, George Grey; with Tim Folan joining at 7:55pm

Meeting opened @ 7:50 PM

Director's Report (presented by Director Lance Kennedy):

- Community Center Construction Update:
Construction remains on track. Director Kennedy shared that a second site visit and tour took place today with a group from the COA. The HVAC system for humidity control is in the process of being installed and the main entry walkways were being poured. The project remains under budget and on time. Any savings will be put into storage and equipment options.
- Program Update:
Summer camp finished up last week with positive feedback from both families, campers, and staff. As we look to move the program into the new facility next summer, the Rec is excited at what new options we will be able to provide to our campers.
After-school Staffing is in a good place with at least 10 staff saying they will return for another school year. Several of our camp staff are also staying on to work the school year. The program will remain at Bryantville for the entire school year, even when the new Center is opened. This will allow time to prepare the space for the needs of the program. Camp will be housed in the Center next summer.
- Park Maintenance/ Projects Update:
Director Kennedy is currently working on getting quotes to upgrade to the Howard Bezanson Field Complex. This would involve both turf and fence replacements. The goal will be to make the complex a multi-sport use facility, keeping the existing infields for community softball use. A proposal is submitted to gain CPC funds for the project.
Director Kennedy continues to seek additional resources for improvements at Magoun and Birch, as well as on the Town Green if/ when needed.
- Pembroke Youth Baseball/ Softball
Director Kennedy and Town Manager Bill Chenard met with PYBS leadership Mon, July 17 to discuss proposals. PYBS is not in a position to commit the program to the financial burden of the light bond over the next 15 years. Town Manager Chenard shared that the town will be completing the light project on the Mattakeesett Street Big Diamond field as the town has already approved the

project. Statistical data was asked for from PYBS by Town Manager Chenard in regard to a reasonable agreement on payment options to the town. All other youth organizations in town pay for the use of the town facilities. A future meeting will be set up to help finalize the lease between the town and PYBS.

Review of Minutes:

Commissioners reviewed minutes of the July 11, 2023 meeting. VOTE: Commissioner Hurt made a motion to accept the minutes of the meeting of July 11, 2023; seconded by Commissioner Folan. All in favor. Commissioner Grey abstained as he was not in attendance.

Discussion of "Entertainment on the Green" Activities:

The EoG will be held at the Mattakeesett St complex Sunday, Aug 20. Band "3 Hour Tour" has been booked, and will play from 6- 8:30pm. They will set up around 5pm. Power for the equipment was a concern and extension cords have been secured to provide power from both the snack shack and light room. Director Kennedy has taken care of payment for the band, the stage, and the balloon artist. Recreation Staff have been secured to provide face painting for the kids.

Promotion for the event has included digital flyers, posting via Recreation FaceBook page and Pembroke Connect, school and sports email contact lists, and use of Town's sign in the center of Town. Early feedback is that there is tremendous interest in the event already.

Commissioner Pento has secured Heidi's Ice Cream Truck from Hanson to provide an ice cream option at the event. PYBS will open the Snack Shack to provide food options at the event.

Volunteers will be needed to help set up balloons/beach balls and to help guide traffic.

Community Committee Updates:

- CPC Committee: Feasibility study for Recreation properties will be included in the larger Town Feasibility study.
- Master Plan Committee: Commissioner George Grey shared the Committee is still collecting survey data. They are still looking for residents to complete the survey. Commissioner Comeau shared that the questions surrounding the Recreation Department could have been worded differently. They did not accurately represent what the needs are of the department.
- Open Space Committee: nothing to report as Committee remains on hiatus for the summer.

Old Business:

Commission Chair Comeau inquired as to the status of repairing the signage at Horner's Hollow at Little Sandy Beach. Director Kennedy shared he has brought this petition forward and will follow up.

Future Recreation Commission Meeting(s) Date(s) and Topics:

Tuesday, September 12 at 7:30 in the Town Hall Conference Room.

Adjournment: 9:00 pm

VOTE: Motion to adjourn the meeting was made by Commissioner Folan, seconded by Commissioner Grey. All in favor. Meeting Adjourned.

Minutes recorded by Lance Kennedy