

MINUTES OF THE SELECTMEN'S MEETING  
MONDAY, SEPTEMBER 27, 2010

PRESENT:

Williard J. Boulter [Chairman], Daniel W. Trabucco [Vice Chairman], Lewis W. Stone [Clerk], Arthur P. Boyle Jr. [Selectman], Gregory M. Hanley [Selectman], Edwin J. Thorne [Town Administrator], John Mattinson [Pembroke Media Broadcasting], Becca Manning [Pembroke Express], Dana Forsythe [Pembroke Mariner/Reporter], Ben Bastianelli [DPW Commissioner], William Hart [Animal Control Officer], Members of the Advisory Board, Members of the Energy Committee, Mark Ames [Chairman of the CPA Committee] James McCollum and others.

The meeting was called to order by the Chairman at 7:00 pm in Veterans Hall and the pledge of allegiance recited.

ANNOUNCEMENTS:

Bethel Chapel:

Libbey Bates and Robert DeMarzo stated that after months of repair on the Bethel Chapel, it has been completed and 2 events were recently held there. The Chapel was nearly destroyed by fire years ago and much work has been done to replace windows, heat, electricity, plumbing and paint. The Chapel is now open to the public. Many people need to be thanked for their help in completing this project. Bill Buckley, Bob O'Hara, Dave Mallen, Jim Noone, Dave Smith, Al Wood, Paul Whitman, Greg Hanley, Bill Boulter, the DPW, the Rockland Trust and others.

Mill Street:

The Chairman read a letter from the DPW Director closing Mill Street from through traffic while repairs to the culvert are being done. The fire and Police Departments will be notified. The culvert, built in the 1850's has been damaged by heavy rains and flooding has occurred. If the culvert was restored to it's original design, FEMA may pay a sum of money to the town, but restoration of 1850's technology will not solve today's needs. The DPW has an Article on the Warrant to cover the cost of rebuilding the culvert meeting the specifications required today. Mark Ames informed the Board that the heavy rains destroyed the fish ladder and dam, but they will be replaced using FEMA funding.

SCHEDULED APPOINTMENTS AND HEARINGS:

Mark Ames, Chairman of the Community Preservation Act Committee reported on the status of projects approved by Town Meeting. [copy attached]. Mr. Hanley asked how much money was available for projects and in the reserve fund. Mr. Stone stated that over \$683,000 has been collected under the 1% tax formula and of that total, \$487,550 assigned to projects listed on the attachments. \$195,450 remains in the reserve fund from 2008 and 2009. Additional requests will be included on the Warrant this October approved by the CPA Committee.

Mr. Stone commended Mr. Ames on the work done by his Committee and the Board agreed that without this funding source the work would not be accomplished.

#### ENERGY COMMITTEE REPORT:

Nick Zechello, Jr. [Chairman] and Alan Peterson of the Energy Committee reported on the work the Committee has done during the 2 years they have been meeting. Pembroke has qualified for and accepted for "Green Community" status making the town eligible for grant money for energy audits. Energy audits of all town buildings to determine current energy costs have been done and an RFP submitted to further study each building and recommend actions to be taken to control and reduce energy costs. The Community Center Building will receive repairs only to insure that it is weather tight. Mr. Hanley discussed Quincy's problems with an energy RFP and issues with the process they went through. Mr. Zechello responded that he was aware of that situation and he has built in safeguards to protect Pembroke in this process. An Article to pay for the audit is on the Warrant with 2 others. One Article requires a public hearing by the Planning Board pointed out by Mr. Trabucco. Mr. Zechello has met with the Planning Board and they will schedule the hearing. The Committee met with all the department heads and the company chosen to conduct an in depth audit of town buildings. The group was given a detailed presentation of the program and answered questions. Mr. Peterson explained in more detail how the process will work at this meeting as well. The Selectmen gave their support to the Committee and for the Articles on the Warrant.

#### EARTH REMOVAL HEARING:

Hearing opened at 8:18 pm by Chairman Boulter and he informed the meeting that Town Counsel has ruled that an earth removal hearing is not required by the Town and that the DPW does not need ZBA approval for a one time grinding/removal operation at the Monroe Street location. This type of earth grinding/removal has been done in the past by the DPW and does not require any additional approvals. A motion to close the hearing was made by Mr. Trabucco seconded by Mr. Stone. Motion passed 3-0. Mr. Hanley and Mr. Boyle had left the room.

#### BONNEY STREET TRAILER PERMIT RENEWAL:

Chairman Boulter stated that a trailer permit extension cannot be granted by the Selectmen if there is no request made to do so. Efforts made to contact the holder of the permit by the Building Inspector have gone unanswered. A letter has been sent to the permit holder ordering the trailer removed by November 1, 2010.

#### CHAMBER OF COMMERCE/KATHLEEN KEEGAN REQUEST:

Ms. Keegan was joined by Ms. Culty and explained their project to expand the Christmas display planned for the Community Center bandstand area at a cost of \$9,000 [see attachment]. This effort will expand last year's tree lighting ceremony and add additional banners for the holiday season. Ms. Culty is donating her labor as a licensed electrician and asks others to join in and support the project. A one day celebration with food and games for the children is planned. Donations of materials such as bulbs are requested. Mr. Trabucco presented the first donation of bulbs, given by the Selectmen for the tree lighting, in support of the project. Mr. Trabucco moved seconded by Mr. Hanley to donate \$2,900 from the Camp Pembroke Fund

to Ms. Keegan to get the program started. Voted 5-0.

**BOARD ACTION ITEMS:**

Motion made by Mr. Hanley seconded by Mr. Boyle to accept the minutes of September 13, 2010 as written. Voted 5-0.

Motion made by Mr. Hanley seconded by Mr. Boyle to accept the minutes of September 20, 2010 as written. Voted 5-0.

**ANIMAL CONTROL OFFICER:**

A job description was written by the Town Administrator and reviewed by Mr. Hart. Mr. Hanley requested language be added outlining how the Town vehicle may and may not be used. It was recommended to Mr. Hart that he use volunteers to assist him in various tasks and that he can assign the tasks to be done. Mr. Hart agrees, but added that volunteers should agree to follow his instructions and that he should decide who is chosen. Further discussion on these issues is needed with Mr. Hart and he will return October 4, 2010. At that time his reappointment to a full term will be decided. Mr. Stone thanked the Town Administrator for his prompt action to complete the job description that was not available during Mr. Hart's evaluation.

**SELECTMEN'S SCHEDULE FOR OCTOBER:**

Motion made by Mr. Boyle seconded by Mr. Stone to meet on October 4th, 19th and 25<sup>th</sup> and amended to give the Chairman authority to change that schedule, with proper notice, to support Town business. Voted 5-0

**FALL TOWN MEETING WARRANT:**

Motion made by Mr. Boyle seconded by Mr. Hanley to remove Article 25 [<sup>Petition</sup> ~~partition~~ article] from the Warrant for lack of certified signatures as required by law. Voted 5-0

Motion to close the Warrant by Mr. Hanley seconded by Mr. Trabucco. Voted 5-0

**OLD BUSINESS:**

None discussed

**TOWN ADMINISTRATOR'S REPORT:**

None discussed

**ASK THE SELECTMEN:**

None discussed

**UPCOMING ISSUES:**

None discussed

EXECUTIVE SESSION:

Motion made by Mr. Boyle seconded by Mr. Hanley to go into Executive Session to discuss pending litigation after which no other public business will be discussed.

Voted on a roll call vote 5-0

Public session closed at 8:55 pm

A handwritten signature in cursive script, reading "James W. Stone". The signature is written in dark ink and is positioned in the upper right quadrant of the page.